Class #2

***February 10, 2015 – Nuts and Bolts of Tables and Figures***

A warm-up exercise …

1. Briefly introduce your table / figure.
2. Good? Effective?
3. How would (could) it be improved?

**Comments on font …**

Two categories … serif and sans-serif

sans = “not”

Thus, serif is any font with ‘feet’ and extra little ‘tails’, whereas sans-serif is much more basic. The font on the left is Cambria (a serif font), while the righthand font is Arial (a sans-serif font).

Font Font

Serif font for tables 🡨 Times New Roman

Sans-serif font for figures. 🡨 Arial

Sans-serif font for figures. 🡨 Calibri

in tables …

|  |  |
| --- | --- |
| Table 1. *Description of Data Set of Driving Factors to Minimize Deport Dollarization* | |
| Variables | Definitions |
| **Dependent Variables** |  |
| *Macro-variables* |  |
| *πt* | Monthly percentage change of the … |
| e*t* | Monthly percentage change of the … |
| Volatility*t* | Monthly percentage change of the … |
| *Prudential measures* |  |
| ΔRR | Monthly percentage change of the … |
| ΔInterest rate*t* | Monthly percentage change of the … |
| **Independent Variable** |  |
| *Deposit dollarization* |  |
| DL*t* | Monthly percentage change of the … |
| *Note.* All the variables … | |

**To insert symbols**

π

Insert 🡪 symbols 🡪 scroll down to “Greek and Coptic letters”

[alt + I] 🡪 S 🡪

π

**To change a character to a subscript**

To make a small subscript … type the letter and then go to the Font dialog box …

*πt*

*χ2*

**Open the font dialog box: Control + D**

\*Caveat: Both before and after an equals sign, include a space. The same is true for other mathematical symbols such as < and >.

*χ2* = 22.34, *p* < .001

Please see our class homepage for your homework for next week. I’ll notify you by email about the status of next week’s class (I might have to reschedule class).